(SHAFI MAZHAB)

A detailed Guideline

To the

Practical Method of Wudhu, Ghusal & Salaah



Prepared by:

Jamiatul Ulama (KZN)

Ta'limi Board

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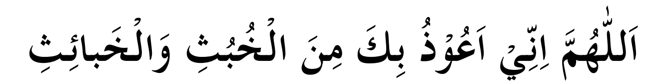
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Aadaab of the Toilet

1. Do not enter the toilet bareheaded.
2. Do not enter the toilet barefeet.
3. Remove anything that has the Name of Allah ﷻ on it before entering the toilet.
4. Before entering, recite بِسْمِ اللهِ and then the following dua:



Allaahumma'innee a'oozu bika minal khubusi wal khabaais.

O Allah, I seek Your protection from the male and female Shaitaan (Devil).

5. Enter with the left foot.
6. Do not stand and urinate.
7. Squat whilst relieving yourself.
8. Do not face your back or your front towards the qiblah.
9. Be careful that no urine splashes onto your clothing or body while relieving yourself.
10. Do not eat, drink or talk in the toilet.
11. Do not read books, comics or newspapers, etc., in the toilet.
12. Do not read any dua, kalimah or aayat of the Qur'ān in the toilet.
13. Step out of the toilet with the right foot.
14. Recite the following dua:

غُفْرَانَكَ اَلْحَمْدُ لِلّٰهِ الَّذِيْ اَذْهَبَ عَنِّي الْاَذٰى وَعَافَانِيْ

Ghufraanaka 'Alhamdu lillaahil lazee azhaba 'annil a zaa wa 'aafaanee.

I seek your pardon O Allah Ta’ala. Praise be to Allah Ta’ala who removed from me discomfort and gave me relief.

15. Wash your hands after coming out of the toilet.
16. Relieve yourself in such a place where you cannot be seen especially when on a journey.
17. Do not urinate or relieve yourself under shade giving trees, in swimming pools, on the roadside, pathways or public places.
18. When using a high pan toilet, be careful of the splashes of water from the toilet bowl touching your clothes or body. Any splashes on the body or clothes must be washed off, otherwise your salaah could be nullified.

Istinjaa

1. After urinating, wait until all the drops of urine have come out before making istinjaa.
2. Clean and wash the private parts properly after relieving yourself. This is called istinjaa.
3. Use the left hand for making istinjaa.
4. Use clean water for istinjaa.

Wudhu

The Faraa’idh of Wudhu

There are six Faraa’idh in Wudhu:

1. Niyyah (intention).
2. Washing your entire face once.
3. Washing both your arms up to and including the elbows once.
4. Making masah, i.e. wiping a portion of your head once.
5. Washing both your feet up to and including the ankles once.
6. Washing every limb in sequence as mentioned above.

The Sunnah method of making Wudhu

The person making Wudhu is called a MUTAWAD-DHI. He must make wudhu in the following manner:

1. Sit at a clean place.
2. Face the Qiblah.
3. Make intention. (I am making Wudhu).
4. Recite the Du’aa before commencing wudhu.

اَعُوْذُ بِاللهِ مِنَ الشَّيْطَانِ الرَّجِيْمِ

A’udhu billahi minash shaytaanir rajeem.

I seek protection in Allah from shaytaan, the rejected.

بِسْمِ اللهِ الرَّحْمٰنِ الرَّحِيْمِ

Bismillahir rahmaanir raheem

In the name of Allah, the Most Kind, the Most Merciful.

5. Wash both the hands up to and including the wrist thrice.
6. **Mouth and Nose:** Clean the teeth with a Miswaak or with something rough:

- Hold the Miswaak in the right hand.
- Start from the right side of the mouth.
- Brush all the teeth sideways across the teeth horizontally.
- Brush the tongue vertically.

7. Gargle the mouth and put water into the nose in the following manner:

- Take a handful of water in the right hand.
- Use some water to gargle the mouth (not all the water).
- Take the remaining water from your hand and put it in the nose.
- Use the small finger and thumb of the left hand and clean your nose.
- Do this thrice.

8. **Face:** Before you wash your face, renew your intention. Wash the face thrice and ensure that the water reaches the entire face.

- Water should reach the entire area from the hairline of the forehead to and including the area below the chin.
- From one ear to the other.

9. Make *Khilaal* of the beard.

The manner of making *Khilaal* of the beard is:

- Take a handful of water in the right hand and pass it through the beard.
- Start from the inside of the beard (throat) and coming up towards the chin (upward direction).
- Recite Du'aa whilst making wudhu

اَللّٰهُمَّ اغْفِرْ لِيْ ذَنْبِيْ وَوَسِّعْ لِيْ فِيْ دَارِيْ

وَ بَارِكْ لِيْ فِيْ رِزْقِيْ

Allahumag firlee zambee wa wassi' lee fi daari wa baarik lee fi rizqi

O Allah, forgive my sins and grant me abundance in my home and blessings in my livelihood.

10. **Hands:** Wash the right forearm thrice, ensuring that the water reaches the entire arm, from the fingers to and including the elbow.
- Wash the left forearm thrice, ensuring that the water reaches the entire arm, from the fingers to and including the elbow.

11. **Head:** Make *Masah* of the whole head thrice.
- Wet both the hands and fingers.
- Take the wet hands and fingers and wipe them over the entire head.
- Starting from the forehead to the nape and come back to where you began.
- Do this thrice.
- Take new water for each Masah.

12. **Ears:** Make *Masah,* of both the inner and outer parts, of both the right and left ear thrice.
- Wet the index fingers and thumbs.
- Take the wet index finger of both the hands and wipe the inner

portion of both the ears simultaneously.

- Take the wet thumbs of both hands and wipe the back portion of both the ears simultaneously.

13. **Feet:** Wash the right foot thrice ensuring that water reaches the entire foot upto and including the ankles and thereafter wash the left foot thrice ensuring that water reaches the entire foot upto and including the ankles.
14. Make *Khilaal* of the toes.

- Wet the little left finger.
- Take the wet little finger and pass it in-between the toes.
- Start with the small toe of the right foot.
- Continue like this in the left direction.
- End the *Khilaal* with the small toe of the left foot.

15. The Wudhu is now complete. Recite the following dua after wudhu:

اَشْهَدُ اَنْ لَّا اِلٰهَ اِلَّا اللّٰهُ وَحْدَهُ لَا شَرِيْكَ لَهُ وَاَشْهَدُ اَنَّ مُحَمَّدًا عَبْدُهُ وَرَسُوْلُهُ

اَللّٰهُمَّ اجْعَلْنِيْ مِنَ التَّوَّابِيْنَ وَاجْعَلْنِيْ مِنَ الْمُتَطَهِّرِيْنَ

Ash hadu al la ilaaha illal lawhu wahdahu laa shareeka lahu wa ash hadu anna Muhamadan 'abduhu wa rasuluhu

Allahumaj 'alnee me nat tawwaabeena Waj 'alni minal mutatahhireen

I bear witness that there is no God besides Allah ﷻ. He is One. He has no partner. And I bear witness that Hadhrat Muhammad ﷺ is His servant and messenger.
O Allah, make me of those who repent and make me of those who are purified

16. Thereafter perform two Rakaats of *Tahiyyatul Wudhu*.

Ghusl

The Faraa'idh of Ghusl

There are two Faraa'idh (compulsory acts) in Ghusl:

1. Niyyah (intention).
2. Pouring water over the entire body, ensuring that not a single hair or any area is left dry.

The Sunnah method of making Ghusl

1. Make intention (Niyyah) (I am making Ghusl to remove janabah,hadath).
2. Wash both your hands up to the wrists;
   - First the right hand.
   - Then the left hand.
3. Wash off all the impurities on your body.
4. Wash the private parts and the surrounding areas i.e. the area between the navel and knees.
5. Make a complete Sunnah Wudhu (See detail explanation under Wudhu).
6. Pour water over your head thrice.
7. Rub your hair, head, and beard.
8. Pour water over your right shoulder thrice.
9. Rub your body ensuring water reaches everywhere.
10. Pour water over your left shoulder thrice.
11. Rub your body ensuring water reaches everywhere.

Tayammum

The method of Tayammum

1. The Mutayammim (one making Tayammum) should face the Qiblah.
2. Recite *Bismillah.*
3. Make the Niyyah (e.g. I am performing Tayammum to read Salaah, or make Tawaaf, etc.).
4. Strike both your hands on the soil with your fingers spread out.

- Shake your hands to remove excess sand.
- Rub both hands over the entire face, from the hairline of your forehead to and including the area below the chin and from one ear to the other, ensuring that every portion is wiped.

5. Strike both hands again on the soil.

- Shake your hands to remove excess sand.

6. Rub the left hand over the right arm from the fingertips upwards including the elbow.
7. Rub the right hand over the left arm from the fingertips upwards including the elbow.
8. Make *Khilal* of the fingers.

Note: If any area to the extent of one hair breadth is left un-wiped, the Tayammum is invalid.

Azaan

<u>Definition</u>: Azaan is a special way of calling people towards Salaah.

<u>Status</u>: Sunnah alal Kifayaah

- One person (Muazzin) will suffice in calling the Azaan and thereafter it will not be necessary for every person to repeat it.

The method of Azaan

The one who calls out the Azaan is called *Muazzin.*

1. The Muazzin must be in a state of Wudhu.
2. He should face the Qiblah.
3. He should put his forefingers inside his ears.
4. He should give the Azaan in a loud voice.
5. He should give the Azaan outside the boundaries of the Musjid.
6. He should give the Azaan in a high place so that his voice can be heard at a distance.
7. He should give the Azaan slowly, pausing in- beween.
8. He should turn his face to the right and then say

حَيَّ عَلَي الصَّلٰوةُ

9. He should turn his face to the left and then say

حَيَّ عَلَي الْفَلَاحُ

NOTE: The Muazzin must turn his face only, the chest and feet should remain in the direction of the Qiblah.

The words of Azaan

اَللّٰهُ اَكْبَرُ اَللّٰهُ اَكْبَرُ.   اَللّٰهُ اَكْبَرُ اَللّٰهُ اَكْبَرُ .

Allahu- Akbar Allahu- Akbar (Pause)
Allahu- Akbar Allahu- Akbar

Allah is the greatest.   Allah is the greatest.

اَشْهَدُ اَنْ لَّآ اِلٰهَ اِلَّا اللّٰهُ. اَشْهَدُ اَنْ لَّآ اِلٰهَ اِلَّا اللّٰهُ.

***Ash-hadu al laa ilaa ha il lalaah* (Twice)**

I bear witness that there is no God besides Allah.

اَشْهَدُ اَنَّ مُحَمَّدًا رَّسُوْلُ اللّٰهُ. اَشْهَدُ اَنَّ مُحَمَّدًا رَّسُوْلُ اللّٰهُ.

Ash-hadu anna Muhammadar Rasulul laah (*Twice*)

I bear witness that Muhammad ﷺ is the messenger of Allah.

Note: The Muaazin must make *Tarjee 'a. Tarjee 'a* means that the Muaazin will repeat the complete Shaadah in the above manner softly, then he will say it loudly.
(Turn the face to the right when saying the following words)

حَيَّ عَلَى الصَّلٰوةُ.   حَيَّ عَلَى الصَّلٰوةُ.

Hayya 'alas Salaah   Hayya 'alas Salaah

Come to Salaah.   Come to Salaah.

(Turn the face to the left when saying the following words)

حَيَّ عَلَى الْفَلاَحْ. حَيَّ عَلَى الْفَلاَحْ

Hayya 'alal falaah Hayya 'alal falaah

Come to success. Come to success.

اَللّٰهُ اَكْبَرْ اَللّٰهُ اَكْبَرْ

Allahu Akbar Allahu Akbar

Allah is the greatest. Allah is the greatest.

لَآ اِلٰهَ اِلَّا اللّٰهُ

Laa ilaa ha il lalaah

There is no God besides Allah.

NOTE: In the Fajr Azaan, after the second

حَيَّ عَلَي الْفَلَاحْ

the Muazzin will say;

اَلصَّلٰوةُ خَيْرٌ مِّنَ النَّوْم اَلصَّلٰوةُ خَيْرٌ مِّنَ النَّوْم

As Swalaahtu khayrum minan naum. (twice)
Salaat is better than sleep. Salaat is better than sleep.

Replying to the Azaan

1. Remain silent whilst the Azaan is being called out.
2. Repeat the words of the Muazzin after each time he says it.
3. When the Muazzin says حَيَّ عَلَي الصَّلٰوة and

حَيَّ عَلَي الْفَلَاحْ then say:

لَا حَوْلَ وَلَا قُوَّةَ اِلَّا بِاللهِ

Laa hawla wa laa quwwata illa billah

There is no power and might except from Allah

4. When the Muazzin says اَلصَّلٰوةُ خَيْرُ مِّنَ النَّوْم in the Fajr Azaan, then reply by saying;

صَدَقْتَ وَ بَرَرْتَ

Sadaqta wa bararta

You (Muazzin) have spoken the truth and said what is good.

5. After the Azaan, recite any form of Durood Shareef and the following Dua:

اَللّٰهُمَّ رَبَّ هٰذِهِ الدَّعْوَةِ التَّامَّةِ وَالصَّلٰوةِ الْقَآئِمَةِ اٰتِ مُحَمَّدَانِ
الْوَسِيْلَةَ وَالْفَضِيْلَةَ وَابْعَثْهُ مَقَامًا مَّحْمُوْدَانِ الَّذِيْ وَعَدْتَّهٗ اِنَّكَ لَا
تُخْلِفُ الْمِيْعَادَ

Allahum ma rabba haathie hied da'watiet taam matie was salaatiel qaa ie matie aatie Mohammada niel wasie lata Wal fadhielata wab ath hoe maqaamam mahmooda nil lathie wa ad tahoe in naka laa tokhlieful mie ‘aad

O Allah! Lord of this perfect call and everlasting prayer, grant our master Muhammad ﷺ the Waseelah and the virtue, and raise him to that praised position which You have promised him. Verily You do not go against Your promise.

(Waseelah: a place in Jannah)

Iqaamah

<u>Definition</u>: A reminder that Salaah is about to commence**.**
<u>Status</u>: Sunnah alal Kifaayah

- One person (Muazzin) will suffice in calling the Iqamaah and thereafter it will not be necessary for every person to repeat it.
- The following are the words of the Iqaamah. The Iqaamah should be given in the following manner clearly and quickly:

اَللّٰهُ اَكْبَرُ اَللّٰهُ اَكْبَرُ

Allahu Akbar Allahu Akbar

اَشْهَدُ اَن لَّا اِلٰهَ اِلَّا اللّٰه

Ash-hadu al laa ilaa ha il lalaah

اَشْهَدُ اَنَّ مُحَمَّدًا رَّسُوْلُ اللّٰه

Ash-hadu anna Muhammadar Rasulul laah

حَيَّ عَلَي الصَّلٰوة

Hayya 'alas Salaah

حَيَّ عَلَي الْفَلَاحُ

Hayya 'alal falaah

قَدْ قَامَتِ الصَّلٰوة   قَدْ قَامَتِ الصَّلٰوة

Qadqaama tis salah Qadqaama tis salaah

اَللّٰهُ اَكْبَرْ اَللّٰهُ اَكْبَرْ

Allahu Akbar Allahu Akbar

لَا اِلٰهَ اِلَّا اللّٰه

Laa ilaa ha il lalaah

Salaah

Definition: Salaah is a special type of prayer that has been commanded by Allah Ta'ala and the manner taught to us by Nabiﷺ

Status: Fardh-e-'Ain.

- It is a responsibility and duty which has to be carried out by each and every individual who is mature and sane.
- Anyone who is negligent in fulfilling this responsibility will be accountable for their own sin and burden.

The Arkaan of Salaah

The following are 17 Arkaan of Salaah. If any of the Rukn is left out, the Salaah will not be valid and will have to be repeated.

1. Niyyah (intention).
2. Qiyaam(stand upright).
3. Takbeeratul Ihraam.
4. Qira'ah i.e. the recitation of Bismillah and Surah Faatiha.
5. Ruku.
6. Itminaan (pause in Ruku).
7. I'tidaal (Standing upright after Ruku).
8. Itminaan (pause in the upright position).
9. Sajdah.
10. Itminaan (pause in Sajdah).
11. Sitting between the two Sajdahs.

12. Itminaan (pause in the sitting position).
13. Qa’dah Akheerah (the last and final sitting).
14. Reciting Tashahhud in the last and final sitting.
15. To recite Durood, (Allahumma Salli ala Muhammed), after Tashahhud.
16. End the Salaah with salaam.
17. Tarteeb (performing all the above in correct sequence).

The method of performing Salaah

1. **Niyyah:** eg: I am performing two Rak’aah Farz of Fajr Salaah.
2. **Qiyaam:** Standing posture.
    - Raise your hands.
    - The tip of your fingers should be level with the upper edge of yours ears.
    - Your thumbs should be level with your earlobes.
    - Your palms should be level with your shoulders.
    - Your fingers should be kept normal.
    - Look at place of sajdah.
3. **Takbeeratul Ihraam**: Say ***Allahu Akbar***.
    - Thereafter place your right hand over your left wrist above the navel below the chest.
    - Wrap the fingers of your right hand on to your left arm.
    - Recite Du’aa-ul-Isti’ftaah**.**

وَجَّهْتُ وَجْهِىَ لِلَّذِىْ فَطَرَ السَّمٰوَاتِ وَالْأَرْضَ حَنِيفًا مُّسْلِمًا ،

وَمَا أَنَا مِنَ الْمُشْرِكِينَ ، إِنَّ صَلاَتِىْ وَنُسُكِىْ وَمَحْيَاىَ وَمَمَاتِىْ

لِلّٰهِ رَبِّ الْعَالَمِينَ

، لاَ شَرِيْكَ لَهُ ، وَبِذٰلِكَ أُمِرْتُ وَأَنَا مِنَ الْمُسْلِمِينَ

Wajjahtu wajhiya lilladhi fataras samaawaati wal ardha haneefam muslimaa, wamaa ana minal mushrikeen, inna salaatee wa nusukee wa mahyaaya wa mamaatee lil laahi rabbil ‘aalameen, laa shareeka lahu, wa bidhalika umirtu wa ana minal muslimeen

As an upright muslim have I turned my face to him who created the heavens and the earth. And I make no partners unto Allah. Indeed my Salaah, my sacrifice, my life and my death is for the sake of Allah.

4. **Qiraah:**
   - Recite Ta’awwuz.

اَعُوْذُ بِاللهِ مِنَ الشَّيْطَانِ الرَّجِيْمِ

A’udhu billah minash shaytaanir rajeem

I seek protection in Allah from shaytaan, the rejected.

- Recite Bismillah.

بِسْمِ اللّٰهِ الرَّحْمٰنِ الرَّحِيْمِ

Bisḿilĺa hiŕ rah maánir raheém

In the name of Allah, the Most Kind, the Most Merciful.

- Recite Surah Faatihah and any Surah or ayat.

5. **Ruku**: After completing your Surah, raise your hands saying ***Allahu Akbar*** and go into Ruku.
   - Grip your knees with your fingers spread out.
   - Your back and head must be straight and in-line.
   - Your shin and thigh must be straight.
   - Look at the place of sajdah.
   - Recite سُبْحَانَ رَبِّيَ الْعَظِيْمِ وَبِحَمْدِهِ thrice.

Subhaana rabiyal 'adheem wabi hamdihi.

Glory be to my Lord, the Great and All Praise be to Him.

6. **Itminaan:** To pause in Ruku for the duration of at least one subhanallah.
7. **I'tidaal:** Raise your head to the upright standing position.
   - While going up recite; سَمِعَ اللّٰهُ لِمَنْ حَمِدَه

Samee' Allahu liman hamidah.

Allah hears the one who praises Him.

- Raise your hands to your shoulder.

8. **Itminaan:** to pause in standing posture for the duration of at least one subhanallah.

- Recite اَللّٰهُمَّ رَبَّنَا وَ لَكَ الْحَمْدُ

  Allahuma Rabbana wa lakal hamd

  O Allah! Our Sustainer! Unto You belongs all praise.

9. **Sajdah:** Say ***Allahu Akbar*** and go down into Sajdah
   - First place your knees.
   - Then your palms.
   - Then your nose and forehead.
   - Your hands should be placed in line with the shoulder.
   - Your fingers should remain facing the Qiblah.
   - Your stomach should be completely separated from your thighs.
   - Your arms should be separated from your sides.
   - Your eyes should look at the place of sajdah.
   - Your feet upright and spread apart.
   - Recite سُبْحَانَ رَبِّيَ الْاَعْلٰي وَبِحَمْدِهِ thrice.

Subhaana rabiyal a'ala wabi hamdihi.

Glory be to my Lord, the Great and All Praise be to Him.

10. **Itminaan:** to pause in sajdah for the duration of at least one subhanallah.

11. **Jalsa:** Say ***Allahu Akbar*** and sit in the manner of *Iftiraash*.
   - Spread your left foot and sit on it.
   - Keep the right foot upright.

- Your toes must face the qiblah.
- Place your fingers on the thighs close to the knees.
- Your fingers should remain facing Qiblah.
- Recite the *Dua in Jalsa:*

رَبِّ اغْفِرْ لِيْ وَارْحَمْنِيْ وَاجْبُرْنِيْ وَارْفَعْنِيْ وَارْزُقْنِيْ وَاهْدِنِيْ

وَعَافِنِيْ وَاعْفُ عَنِّيْ

Rabbighfir-liy war-ham-niy, waj-bur-niy war-fa'niy, war-zuqniy wah-diniy, wa'aa'-fini wa'-fu'anniy

O my Lord, forgive me, have mercy on me, compensate my loss, elevate me, provide me with sustenance and guide me, grant me peace and security and pardon me.

12. **Itminaan:** to sit for the duration of at least one subhanallah.
    - Say ***Allahu Akbar*** and go into your second sajdah as explained above.

Note: When going up for the second rak'aah, say ***Allahu Akbar*** and sit for a short while, at least one subhanallah (sit in the manner explained in jalsah**).** This is called *Jalsah Istiraahah**.***

- Put your palm on the ground and stand up using it as a support.
- Say ***Allahu Akbar*** from the Sajdah position and continue saying the Takbeer till one is in the standing position.

The 1st Rak'aah is now complete.

The 2nd and last Rak'aah

- Perform your 2nd Rak'aah just as you have done in the 1st

Rak’aah.

- Do not repeat the Du’a ul Istiftaah.

13. **Qa’dah Akheera:** After second Sajdah one should sit down in the manner of *tawarruk:*

- The left foot must be spread out on its side emerging from under the right foot which is upright.
- Sit with your left buttock on the ground.

14. **Recite *Tasha’hud***

اَلتَّحِيَّاتُ الْمُبَارَكَاتُ الصَّلَوَاتُ الطَّيِّبَاتُ لِلّٰهِ ، اَلسَّلاَمُ

عَلَيْكَ أَيُّهَا النَّبِيُّ وَرَحْمَةُ اللّٰهِ وَبَرَكَاتُهُ ، اَلسَّلاَمُ عَلَيْنَا

وَعَلٰى عِبَادِ اللّٰهِ الصَّالِحِينَ ، أَشْهَدُ أَنْ لَّا إِلٰهَ إِلاَّ اللّٰهُ ،

وَأَشْهَدُ أَنَّ مُحَمَّدًا رَسُولُ اللّٰهِ

Attahiy-yaatul mubaarakaatus salawatuut tay-yibaatu lillahi, assalamu ‘alaika ay-yuhan-nabiyu warah-matullahi wabarkatuh, assalamu ‘alaynaa wa ‘alaa ‘ibaadillahis salaiheen, Ash hadu allaa ilaaha illal-laahu wa ash hadu anna Muhamadar Rasulullah

All devotions offered through words bodily actions and wealth are due to Allah. Peace be upon you, O Prophet ﷺ and the mercy of Allah and His blessings. Peace be upon us and on the pious (righteous) servants of Allah. I bear witness that there is no Deity besides Allah, and I bear witness that Muhammad ﷺ is His servant and messenger.

- Close the three fingers (small, ring and middle finger) and

keep the index finger flat with thumb touching the side of the index finger, then raise your finger when saying اِلَا اللّٰهُ and look at your finger till the end of the salaah.

15. **Recite *Durood-e-Ibrahim*.**

اَللّٰهُمَّ صَلِّ عَلٰي سَيِّدِنَا مُحَمَّدٍ وَّعَلٰي آلِ مُحَمَّدٍ كَمَا صَلَّيْتَ

عَلٰي اِبْرَاهِيْمَ وَعَلٰي آلِ اِبْرَاهِيْمَ وَبَارِكْ عَلٰي مُحَمَّدٍوَعَلٰي آلِ

مُحَمَّدٍ كَمَا بَارَكْتَ

عَلٰي اِبْرَاهِيْمَ وَعَلٰي آلِ اِبْرَاهِيْمَ فِي الْعَالَمِيْنَ اِنَّكَ حَمِيْدٌ مَّجِيْدٌ

Allahuma salli 'ala Sayyidana Muhammad wa 'alaa aali Muhammad, kama sallayta 'alaa Ibraheema wa 'alaa aali Ibraheema wa baarik ala Muhammad wa 'alaa aali Muhammad, kama baarakta 'alaa Ibraheema wa 'alaa Ibraheema fil 'aalameena innaka hameedum majeed.

O Allah! Shower Your mercy on Muhammad ﷺ and his family (followers) as You showered Your mercy on Ibrahîm عليه السلام and his family (followers).

Bless Muhammad ﷺ and his family (followers) as You have blessed Ibrahîm عليه السلام and his family (followers) in the worlds. Surely You are Praiseworthy and Most High.

- After *Durood-e-Ibrahim*, it is Sunnah to recite this *Dua'a*.

اللّٰهُمَّ اغْفِرْ لِيْ مَا قَدَّمْتُ وَمَا أَخَّرْتُ ومَا أَسْرَرْتُ وَمَا

أَعْلَنْتُ وَمَا أَسْرَفْتُ وَمَا أَنْتَ أَعْلَمُ بِهِ مِنّيْ أَنْتَ الْمُقَدِّمُ

وَأَنْتَ الْمُؤَخِّرُ لَا إِلٰهَ إِلَّا أَنْتَ

Allahumaghfirlee maa qadamtu wa maa akhartu, wa maa asrartu, wamaa a'alantu, wa maa asraftu wa maa anta a'alamu bihi minnee, antal muqaddimu wa antal muakhiru, laa ilaaha illa anta.

O Allah! Forgive all those sins I may commit in the future and all those sins I have committed in the past, all those sins which I have done secretly and openly, all those sins I have done intentionally and all those sins which you alone know about me, you are well aware of the future and past, there is none worthy of worship besides You.

16. **Salaam:** Whilst turning your head to the right, say:

اَلسَّلَامُ عَلَيْكُمْ وَرَحْمَةُ اللهِ

As salamu alaikum warah matullah.

May peace be upon you and the mercy of Allah.

- Look towards your right and then return your head facing towards the qiblah.
- Your chest should remain facing the Qiblah whilst turning your

head.

- Whilst turning your head to the left, say:

اَلسَّلَامُ عَلَيْكُمْ وَرَحْمَةُ اللهِ

As salamu alaikum warah matullahi wabarkatuhu

May peace be upon you and the mercy of Allah

Note: If one is reading a 3 or 4 raka'ah salaah

- Then, after two raka'ahs, you should sit in the sitting position explained for Jalsa (sitting position between the 2 Sajdahs).
- You should recite Tashah'hud and Durood on Nabi ﷺ (Allahumma Salli 'ala a Muhammad)
- Say ***Allahu Akbar*** and Stand up for the 3rd raka'at by using your hands as support.
- Raise your hand to the shoulder once you are standing upright.
- Read Ta'awwuz, Bismillah and Surah Fatihah in the 3rd and 4th raka'ah of fardh Salaat. (Note in Sunnat and Witr Salaat, one will also read a *Surah* after *Surah Fatihah* in the 3rd and 4th raka'ahs)
- Continue with your Ruku, Quamah, Sajdah, Jalsa as mentioned above.
- Sit for the Qa'dah Akheera as explained above.

17. **Tarteeb:** to perform the salaah in the correct sequence as explained above in nos. 1 to 16.

NOTE: After the first Qa'dah, one must raise his hands to his shoulder (Raf'a Yadain) when getting up for the third rakaat.

Female Salaah

The Salaah for females is the same as above except:

Ruku: She should make ruku ensuring her back and head are straight and her elbows are touching her sides.

- The fingers and feet should be kept together.

Sajdah: Her stomach and thighs must be kept together with the forearm lift off the ground

- The feet must face towards the right horizontally.

Witr Salaah

Definition: Witr Salaah is performed after the Fardh of Esha Salaah till Fajr Salaah. It cannot be performed before the Fardh of Esha Salaah.

Status: Sunnah-e-Muakkadah

The method of performing Witr Salaah:

1st rak'aah

- Commence Salaah as explained
- After Surah Faatiha, recite Surah A'la (It is Sunnah to read this Surah).

2nd rak'aah

- After Surah Faatiha, recite Surah Kaafiroon.
- Complete the second rak'aah with Salaam.

3rd rak'aah

- Say ***Allahu Akbar***.
- After Surah Faatiha, recite Surah Ikhlaas, Surah Falaq and Surah Naas and complete the salaat with ruku, sajda, qadah and salaam.
- From the 16th night of Ramadaan till the end of Ramadaan, one will recite the Qunoot in the Quamah of the 3rd rakaat of Witr. (Note: Qunoot will also be recited daily in the Quamah of the 2nd rakaah of Fajr Salaah).

The method of Qunoot

- When coming up from ruku into the quama position, then the hands must be raised in line with the shoulder, with the palm facing you. There must be a gap between the hands so that you can look at place of sajdah.
- The muqtadees will say “Aameen” after each du’aa (Aameen is written in the du’aa).The sections of the du’aa that are highlighted will be read by the Imaam and Muqtadee.
- After the Durood, say “Aameen” and drop your hands to your sides and proceed to sajdah and complete the salaat.

Qunoot

اَللّٰهُمَّ اهْدِنِيْ فِيْمَنْ هَدَيْتَ (آمِيْن) وَعَافِنِيْ فِيمَنْ

عَافَيْتَ(آمِيْن) وَتَوَلَّنِيْ فِيمَنْ تَوَلَّيْتَ(آمِيْن) وَبَارِكْ لِيْ فِيْمَا

أَعْطَيْتَ(آمِيْن) وَقِنِيْ شَرَّ مَا قَضَيْتَ(آمِيْن) فَإِنَّكَ تَقْضِيْ وَلَا

يُقْضٰـى عَلَيْكَ وَإِنَّهُ لَا يَذِلُّ مَنْ وَّالَيْتَ وَلَا يَعِزُّ مَنْ عَادَيْتَ

تَبَارَكْتَ رَبَّنَا وَتَعَالَيْتَ فَلَكَ الْحَمْدُ عَلٰى مَا قَضَيْتَ أَسْتَغْفِرُكَ

وَأَتُوْبُ إِلَيْكَ وَصَلَّى اللّٰهُ عَلٰى سَيِّدِنَا مُحَمَّدٍ وَّعَلٰى آلِهٖ وَصَحْبِهٖ وَسَلَّمَ .

Allahum mah dinee feeman hadayt, wa 'aafiniy fiman 'aafaiyt, wata-wallaniy feeman tawallait, wabaarik lee feema a'a-tayt, wa-qiniy sharra maa qadhayt, Fa-innaka taqdhee walaa yuqdhaa alayk, wa innahu laa yazillo mawwaa layt, wa laa-ya-'izzu man-'aadayt, Tabaarakta rabanaa wata-'aalayt, Falakal hamdu 'alaa maa-qdhayt, As-tagh-firuka wa atoobu ilayk. Wa 'sallal laahu 'alaa Sayyidinaa Muhammadiw wa 'alaa aalihee wa 'sah-bihi wa sallam

O Allah! Guide me amongst those whom You have guided aright, And preserve me amongst those whom You have preserved. Take me for a friend amongst those whom You have taken for friends. Bless me in that which You have bestowed upon me. Guard me from the evil of that which You have ordained. For, behold, it is You who ordains and none can ordain against You. Never is he disgraced whom You take for a friend, and he is never honoured from whom You have turned. Our sustainer blessed and exalted are You! Praise is due to you on that which You have ordained. I beg forgiveness of You and repent before You, and may the blessings of Allah be showered upon our Noble Muhammad ﷺ, his descendants and companions, and my peace be upon them all.

Sajdah Tilaawah

Definition: Sajdah Tilaawah means to make Sajdah after reading or hearing an aayah of Sajdah.
There are 14 aayahs of Sajdah in the Qur’aan.
Status: Sunnah

Method of making Sajdah Tilaawah

1. Face the qiblah.
2. Niyyah: I am making a Sajdah Tilawah
3. Say ***Allahu Akbar*** and raise your hand in Takbeer Tahreema.
4. Then say ***Allahu Akbar*** and make Sajdah.
   Recite thrice:

سُبْحَانَ رَبِّيَ الْاَعْلٰي وَبِحَمْدِهِ

Subhaana rabiyal a’ala wabi hamdihi

Glory be to my Lord, the Great and All Praise be to Him

5. Say ***Allahu Akbar*** and sit in the manner one sits in the last Qa’dah.
6. Make salaam**.**

Note: The Sajdah aayah indicated in Surah S’aad is not Sajdah Tilaawah but Sajdah Shukr.

Sajdah Tilaawah must be done with wudhu.

Sajdah Sahw

There are 7 Ab'aadh (Main) Sunnah

1. Recite Du'aa-e-Qunoot in the Fajr Salaah(everyday) and in Witr Salaah during the 2nd half of Ramadaan.
2. Recite Du'aa-e-Qunoot in standing posture.
3. Send Durood on famiy and companions of Nabi ﷺ at end of Qunoot.
4. Sit in 1st Qa'dah.
5. Recite Tashahud in the 1st Qa'dah (sitting position).
6. Send Durood on Nabi ﷺ
7. Send Durood on Nabi ﷺ and His Family in the 2nd Qa'dah.

Note: If any of the above are left out, Sajdah Sahw must be done.
The balance of the sunnah are called Sunnah Hay'aat.

The method of Sajdah Sahw:

- In the last Qa'dah of salaah, recite Tashahud, Durood-e-Ibrahim and Du'aa.
- Before salaam, make 2 Sajdahs.
- Thereafter sit and make salaam.

Eid Salaah

Definition: Eid Salaah is performed on the day of Eid-ul-Fitr and Eid-ul-Adh'ha with 12 extra Takbeers.
Status: Sunnat-e-Muakkadah

The method of performing Eid Salaah:

1. Niyyah (I am performing 2 raka'ats of Eid-ul-Fitr or Eid-ul-Adh'ha with 12 extra Takbeers).
2. Say ***Allahu Akbar***.
3. Fold the hands and recite Du'aa-e-Istiftaah.
4. Thereafter, whilst saying ***Allahu Akbar,*** raise both your hands and fold your hands.
5. Do this 7 times.
6. Between each Takbeer, there must be a pause.

- Recite any form of Zikr. eg.

سُبْحَانَ اللّٰهِ وَالْحَمْدُ لِلّٰهِ وَ لَا اِلٰهَ اِلَّا اللّٰهُ وَاللّٰهُ اَكْبَرُ

Subahanallahi walhamdulillahi walaailaha illalahu wal aalahu akbar

Glory be to Allah and All Praise be to Allah, There is none worthy of worship besides Allah and Allah is the Greatest.

7. Thereafter complete the first rak'aah as normal. (Qira'ah, Ruku, Sajdah etc.)

2nd Rak'aat

8. In the 2nd Rak'aah, Say ***Allahu Akbar*** and raise your hands and

fold your hand.

9. Do this 5 times.
10. Recite Tasmiyah and Surah Faatihah and a Surah.
11. The salaah will thereafter continue to the end as normal.
12. After the Eid Salaah, the Imaam will first make Du'aa and thereafter deliver the two Khutbahs.
13. It is necessary to listen to both Kutbahs after the Eid Salaah.

Note: It is Sunnat to recite *Surah A'la* in the first rakaat and *Surah Ghaashiyah* in the second rakaat of Eid Salaat.

Janaazah Salaah

Method of Janaazah Salaah:

1. Niyyah: I am performing Janzah Salah for an adult male, female, or child
2. Recite 1st Takbeer, ***Allahu Akbar***.
   - Raise your hands in Takbeer Tahreema and fold.
3. Recite Surah Faatihah.
4. Recite 2nd Takbeer, ***Allahu Akbar***.
   - Raise your hands and fold.
5. Recite Durood-e-Ibrahim.
6. Recite 3rd Takbeer, ***Allahu Akbar***.
   - Raise your hands and fold.
7. Recite Du’aa for Deceased.
8. Recite 4th Takbeer, ***Allahu Akbar***.
   - Raise your hands and fold.
9. Recite this du’aa

اَللّٰهُمَّ لَا تَحْرِمْنَا اَجْرَهُ وَلَا تَفْتِنَّا بَعْدَهُ وَاغْفِرْ لَنَا وَلَهُ

Allahuma laa tahrimnaa aj- ra-hoo wa laa taftin naa ba’da hu wagfir lanaa wa laho

O Allah! Do not deprive us of his reward and do not make us be put into trails after him and forgive us and him.

10. Make salaam.

Du'aa for the deceased

اَللّٰهُمَّ اغْفِرْ لِحَيِّنَا وَمَيِّتِنَا وَشَاهِدِنَا وَغَائِبِنَا وَصَغِيْرِنَا وَكَبِيْرِنَا وَذَكَرِنَا وَاُنْثَانَا اَللّٰهُمَّ مَنْ اَحْيَيْتَهٗ مِنَّا فَاَحْيِهٖ عَلَى الْاِسْلَامِ وَمَنْ تَوَفَّيْتَهٗ مِنَّا فَتَوَفَّهٗ عَلَى الْاِيْمَانِ

Allahumaghfir li-hay-yina wa may-yeetinaa wa shaa-hi-dinaa wa ga-ibina wa sagheerinaa wa kabeerina wa thakariena wa unthaana. Allhuma mann ah-yay-tahu minna fa-ahyee-hi 'alal islaam, wa mann ta-wafai-tahu minna fa-ta-waf-fahu alal iymaan.

O Allah! Forgive our living and our dead, our present and our absent, our young and our old, our males and our females. O Allah, if you give us life then make our lives an Islamic life, and if you cause us to die, then make us depart from this world with Imaan.

Virtues of visiting the graveyard

1. Rasulullah ﷺ has said, "Visit the graves, for surely visiting the graves lessens worldly love and reminds you of the Hereafter"

2. Rasulullah ﷺ has said, "Whoever will visit his parent's grave every Friday, will be granted maghfirat (forgiveness) and he will be recorded as an obedient son."

3. Rasulullah ﷺ has said, "One who accompanies the janaazah of a Muslim with sincerity and the intention of sawaab, and remains with it until the salaah is performed and the deceased is buried, will return home with two qeeraat of sawaab. One

qeeraat is equal to Mount Uhud. A person who only performs the janaazah Salaah and returns, will return with one qeeraat of thawaab."

Dua when entering the graveyard

Rasulullah ﷺ taught the Sahaabah ﵃ the following words when entering the graveyard:

اَلسَّلاَمُ عَلَيْكُمْ اَهْلَ الدِّيَارِ مِنَ الْمُؤْمِنِيْنَ وَالْمُسْلِمِيْنَ وَاِنَّا اِنْ

شَاءَ اللّٰهُ بِكُمْ لَاحِقُوْنَ نَسْئَلُ اللّٰهَ لَنَا وَلَكُمُ الْعَافِيَةَ

As salaamu a’laikum ahlad diyaari minal mu’mineena wal muslimeena wa innaa in shaa allahu bekum laahikoona nas a lullaaha lana wa lakumul a’fiyah

Peace be upon you O Mu’mineen and Muslimeen who dwell herein. Insha Allah we shall join you. We ask Allah for your and our pardon.

What to recite when in the graveyard

There are many duas that may be read at the graveside, the best being the recitation of the Holy Qur'aan. Stand facing the grave (back to the Qiblah), recite as much Qur'aan as possible and make dua for the forgiveness of the deceased. The following may also be recited as related in the Hadith:

- **Recite Surah Ikhlaas eleven times.**

  It is reported in the Hadith that whoever visits the graveyard, recites Surah Ikhlaas eleven times and makes dua for the dead, will be rewarded as many fold as the number of dead in the graveyard.

- **Recite Surah Faatiha, Surah Ikhlaas and Surah Takaathur.**

  It is reported that whoever reads these three Surahs and makes dua for the dead, the people of the graves will make dua to Allah to forgive such a person.

- **Recite Surah Yaseen.**
  It is reported in the Hadith that if anyone reads Surah Yaseen in the graveyard, the punishment of the dead will be eased and the reader will be rewarded just as much as the dead.

General

- It is not permissible for women to follow the Janaazah and it is makrooh for them to visit the Qabrustaan (graveyard).
- It is sunnah to visit the graveyard on a Friday.
- Rasulullah ﷺ has said that whoever will visit his parents grave on a Friday will be granted *maghfirah* (forgiveness) and will be regarded as an obedient son of his parents.

Masnoon Dua to be recited in the Graveyard

اَللّٰهُمَّ اغْفِرْلَهُ وَارْحَمْهُ وَعَافِهِ وَاعْفُ عَنْهُ وَأَكْرِمْ نُزُلَهُ وَوَسِّعْ

مَدْخَلَهُ وَاغْسِلْهُ بِالْمَاءِ وَالثَّلْجِ وَالْبَرَدِ وَنَقِّهِ مِنَ الْخَطَايَا كَمَا

نَقَّيْتَ الثَّوْبَ الْأَبْيَضَ مِنَ الدَّنَسِ وَأَبْدِلْهُ دَارًا خَيْرًا مِّنْ دَارِهِ

وَأَهْلًا خَيْرًا مِّنْ أَهْلِهِ وَزَوْجًا خَيْرًا مِّنْ زَوْجِهِ وَأَدْخِلْهُ الْجَنَّةَ

وَأَعِذْهُ مِنْ عَذَابِ الْقَبْرِ وَعَذَابِ النَّارِ

Allahumag fir lahu war hamhu wa a'afihi wa' fu a'nhu wa akrim nozolahu wa wasi' madkhalahu wag silhu bil maa e was salji wal baradi wanaqihi minal khathaayaa kamaa naqqaytas sawbal abyada minad danasi wa abdilhu daaran khairam min daarihi wa ahlan khairam min ahlihi wa zawjan khairam min zawjihi wa adkhilhul jannata wa a e'zhu min a'zaabil qabri wa a'zaabin naar

O Allah! Forgive him. Have mercy upon him. Give him peace and absolve him. Receive him honorably, and make his grave spacious. Wash him with the water, snow and hail. Cleanse him from faults as You cleanse a white garment from impurity. Requite (replace) him with an abode better than his abode, with a household better than his household. Admit him to Jannat and protect him from the torment of the grave and punishment of the Fire. (Muslim)

Salaah of a Masbooq

Definition: A Masbooq is a person who joins the jamaat salaah after the Imaam has completed one or more rak'aahs.

Rules of joining the Imaam after he has commenced the salaah

1. Say ***Allahu Akbar***.
2. Fold your hands.
3. Stand for a moment, at least one subhanallah and then join the Imaam in whichever posture he is in.

- If the Imaam is in Qiyaam, the masbooq must recite Du'aa-e-Istiftaah, Bismillah and Surah Fatihah. Whilst reading, if the Imaam goes into ruku and you know you will not be able to finish Surah Faatiha before he comes up from ruku, then follow the Imaam in ruku.
- The Masbooq should join the jamaat without any delay.
- If a Masbooq joins the jamaat before or whilst the Imaam is in ruku, then he will not repeat that rak'aah.
- If a masbooq joins the jamaat after the ruku e.g. in qaumah or sajdah, he will have to repeat that rak'aah.
- Once the Imaam makes the first salaam, one cannot join the jamaat.

The method of performing the missed rak'aah

- The masbooq should only stand up after the Imaam makes both salaams. If a masbooq has missed:

One Rak'aah:

- He should stand up after the Imaam's salaam.
- Read Ta'awwuz, Tasmiyah, Surah Faatiha, a Surah and complete the salaah as usual.

Two Rak'aahs:

- He should stand up after the Imaam's salaam, read Ta'awwuz, Tasmiyya, Surah Faatiha, a Surah and complete both the rak'aahs of the salaah as usual.

Maghrib Salaah (The method will differ in Maghrib Salaah):

- If a person missed two rak'aahs in Magrib Salaah, he should stand up after the Imaam's salaam, read Ta'awwuz, Tasmiyya, Surah Faatiha, a Surah and he will sit for the first Qa'dah after the second sajdah.
- Thereafter stand up for the third rak'aah, read Tasmiyya, Surah Faatiha, a Surah and complete the salaah as usual.

Three Rakaats:

- The masbooq will stand up after the Imaam's salaam, read Ta'awwuz, Tasmiyah, Surah Faatiha, a Surah and after the second sajdah, sit for the first qa'dah.
- Thereafter stand up and perform two more rak'aahs reciting Ta'awwuz, Tasmiyya, Surah Faatiha and a Surah in the 1st

rak’aah and Ta’awwuz, Tasmiyya, Surah Faatiha only in the 2nd Rak’aah. One will not sit in between these 2 rak’aahs.

- Complete the salaah as normal.

Four Rak’aahs:

- Stand up after the Imaam’s salaam and perform four rak’aahs as one would normally perform four rak’aahs salaah.

Name of Salaah	BEFORE FARDH		Fardh	AFTER FARDH			
	SM	SGM		SM	SGM	Witr	Total
Fajr	2	-	2	-	-	-	4
Zuhr	2	2	4	2	2	-	12
Asr	-	2+2	4	-	-	-	8
Maghrib	-	2	3	2	-	-	7
Esha	-	2+2	4	2		2+1	13
Taraaweeh	-	-	-	20			20
Jumu'ah	2	2	2	2			8
Eid	-	-	-	2	-	-	2

SM = Sunnat -e- Muakkadah SGM = Sunnat -e- Ghair Muakkadah